

LightWork^{AI}

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- This checklist is tailored for landlords and property managers overseeing a large number of units.
- It covers all 2025 tax reliefs and government grants available for residential property management in the UK.
- Use it to optimise your portfolio and your income.

CHECKLIST #1

Compliance Check	√	Task
Energy-Efficiency & Upgrades		Check eligibility for ECO4 / ECO4-Flex with local council.
		Gather required documents (EPC, tenancy info, consent).
		Book PAS 2035 assessment + install measures before Mar 2026.
		Check eligibility for Great British Insulation Scheme (GBIS).
		Consider Boiler Upgrade Scheme (heat pumps / biomass).
		If off-gas + low-income tenants: check HUG2 with council.
Adaptations & Property Access		For disabled tenants: check Disabled Facilities Grant (DFG).
		For multi-unit buildings: assess EV Charge-Point Grant options.
		If property is empty/derelict: check council Empty Home Grants/Loans.



CHECKLIST #2

Maintenance Check	√	Task
Tax Reliefs & Allowable Costs		Claim Replacement of Domestic Items Relief for like-for-like furniture/appliances.
		Track all allowable expenses (repairs, insurance, agent fees, utilities you pay, etc.).
		Separate repairs vs capital improvements for correct tax treatment.
Compliance & Planning		Check each property's EPC rating + plan upgrades to reach Band C (2028/2030 deadlines).
		Keep full documentation for any grant-funded works.
		Note grant deadlines and voucher expiry dates.
		Review tax + cash-flow impact of planned improvements.



Ready to Prepare With Confidence?

Managing this level of compliance manually across multiple units can be overwhelming. LightWork AI automates the process: from contacting tenants and booking contractors, to tracking expiry dates, certificates, and collecting remediation work.

Download this checklist. Share it. Use it.

If you'd like to see how **LightWork AI** can help you save weeks of admin this season, visit <u>lightwork.co</u> or book a demo today.

Book a Demo



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